

PART 3: Studio Policies

Level Appropriateness

Student should register for workshops/camps and take Drop-In classes that are designated for their level. Students may be reassigned to a different class at the discretion of the City Ballet faculty. For level placement questions, please consult with City Ballet faculty.

Dress Code

Proper attire is required for all dancers. Please adhere to the requirements stated on City Ballet's website at <http://city-ballet.com/dress-requirements>. *Exception is that any color leotard may be worn for all levels.*

Leave Request

For those students who wish to leave the City Ballet Facility during breaks, written permission is required from their parents or guardians. Only one letter is needed and will cover all occurrences throughout the summer.

Code of Conduct

Please respect the Rules of Conduct listed on the City Ballet website at <http://city-ballet.com/code-of-conduct>.

PART 4: Refund Policy

For all registration changes, please contact us as soon as possible.

In the event that a student will not be able to attend a workshop/camp for which they have been registered, we would like to encourage moving to another session:

- Requests to transfer received more than 10 days from the start of a workshop/camp will be eligible for 100% of tuition to be applied to another session.
- Requests to transfer received less than or equal to 10 days from the start of a workshop/camp will be eligible for 50% of tuition to be applied to another session.

We understand that unforeseen circumstances may require cancellation altogether. Please refer to the following policy should you need to withdraw from a workshop/camp:

If we receive withdrawal more than...	You receive a refund equal to...
30 days before first day of workshop/camp	100% of tuition paid
20 days before first day of workshop/camp	75% of tuition paid
10 days before first day of workshop/camp	50% of tuition paid

NOTE: Withdrawals received less than or equal to 10 days from first day of camp/workshop will not receive a refund. If a workshop is cancelled by City Ballet, 100% of tuition paid will be credited to your account.